

New England Biological Safety Association

Board Meeting Minutes

June 14, 2022

Present: Ted Myatt, Anne Sallee, , Pari Arokiaraj, Mary Sabolefski, Andre Lowe, Judy LeDuc, Laura Mark, Rhonda O'Keefe

Absent: Kathy Gilbert, Julian Farland, Bill Greene, Jessica Healey

- I. Call to order 2:30 pm
- II. May minutes approved
- III. Open issues
 - A. Fall symposium Thursday October 27, 2022
 - i. Josh Cantor: WMD speaker topic Bio smuggling and research community awareness
 - ii. Call for Speaker request was sent out (Ted/Andre)
 - iii. Vendor/exhibitor table \$400.00 (Bill)
 - iv. Sponsors \$300.00
 - v. Admission \$75.00 general and \$20.00 students, IBC community members, NEBSA Board members
 - vi. NEBSA roles – sign-in table (Jessica), recruiting vendors (5 spaces, Bill), speaker time reminder (Anne), Introduction of Speakers (All), speaker gifts (Pari)
 - vii. Save the date will be sent out with another Call for Speakers announcement
 - viii. Speaker ideas (all board members)
 - II. iGEM
 - III. Contact ABSA for ideas
 - IV. Col-laboratories
 - V. New biotech start-ups and BPHC coordination

xi. Insurance considerations

B. July 27 Next Quarterly talk

- i. Speaker idea: National Biosafety and Biocontainment Training Program (NBBTP) / Intramural Research Training Award (IRTA) Fellowship – in Collaboration with NIH: Ted emailed in and response says to contact Adam Clarkson.
- ii. Other ideas: Sam/Simon and local oversight of new biotech startups and safety challenges for consultants

IV. IRS status approved

- i. Letter posted on IRS site under tax ID number
- ii. IRS (501C3 status)- letter dated 3/14/2022 states NEBSA now has approved federal income tax status
- iii. New Bank account can now be opened
 - a. Account details will be worked on (Pari)
 - b. Will make the symposium registration easier

V. Adjournment 3:15pm