

# ***New England Biological Safety Association***

## ***Board Meeting Minutes***

**January 17, 2023**

Present: Ted Myatt, Anne Sallee, Rhonda O'Keefe, Jessica Healey, Bill Greene, Laura Mark, Mary Sabolefski

Absent: Andre Lowe, Pari Arokiaraj, Judy LeDuc, Julien Farland, Kathy Gilbert

- I. Call to order 2:02 pm
- II. Election process moving forward:
  - a. Rhonda rotating off the Board, Andre would be the webmaster
  - b. Laura is also rotating of the Board/council
  - c. 2 new candidates interested – Membership coordinator and Council
  - d. Bios need to be updated for candidates
  - e. Survey Monkey will be sent out for voting the first week in February
- III. Discussed option to proceed with joint workshop with NEIHA-
  - A. Susan Santos- speaker with a concentration in Risk Communications Techniques
    - i. Ted contacted Susan and she is interested in presenting. She is not available till April/May
      1. virtual option 90 minutes no minimum # of participants (cost \$2000.00)- will propose 9-10:30am Wednesday or Thursday
      2. in-person ½ day 30 participants (cost \$2000.00-4000.00) in-person location options: EHE (40 capacity), Mount Ida (150 capacity)
- IV. Open issues
  - A. Next NEBSA 2023 Symposium
    - i. Proposed date for 2<sup>ND</sup> week of September
    - ii. Speaker ideas: Siddhartham Mukherjee Lab Risk topic
  - B. Webinar ideas
    - i. Joe Imparato: GI Partners: State of Lab Buildouts topic

C. Finance report will be presented during – February meeting

i. Taxes to be completed by a tax expert -Ted will reach out

D. December meeting minutes approved

E. Adjournment 2:31 pm