

# ***New England Biological Safety Association***

## ***Board Meeting Minutes***

**December 13, 2022**

Present: Ted Myatt, Anne Sallee, Pari Arokiaraj, Judy LeDuc, Rhonda O’Keefe, Julien Farland, Jessica Healey

Absent: Kathy Gilbert, Bill Greene, Mary Sabolefski, Andre Lowe, Laura Mark

- I. Call to order 2:00 pm
- II. Discussed option to proceed with joint workshop with NEIHA-
  - A. Susan Santos- speaker with a concentration in Risk Communications Techniques
    - i. Ted contacted via email and will follow-up in January with details
    - ii. In-person location options: EHE (40 capacity), Mount Ida (150 capacity),
- III. Open issues
  - A. Next NEBSA 2023 Symposium
    - i. Proposed date for 2<sup>ND</sup> week of September
    - ii. Speaker ideas: Siddhartham Mukherjee Lab Risk topic
- IV. Finance report will be presented on January 10 meeting
  - i. New Bank account at Cambridge Savings Bank and PayPal are now connected
  - ii. Taxes to be completed by a tax expert
- V. Elections coming up- will send out information to NEBSA membership
  - i. Election deadline will be by end of January
  - ii. 10 positions are up for election (5 council members, President, Secretary, Treasurer, Membership Coordinator, Webmaster)
- VI. Adjournment 2:37 pm