

New England Biological Safety Association

Board Meeting Minutes

January 9, 2024

Present: Ted Myatt, Anne Sallee, Rhonda O’Keefe, Carolina Sanchez-Cano, Pari Arokiaraj, Mary Sabolefski, Krisanthi Giaya, Dana Buckley, Jessica Healey

Absent: Andre Lowe, Bill Greene, Julien Farland

- I. Call to order 2:04 pm
- II. December 2023 minutes approved
- III. Open issues
 - A. NEBSA taxes are due: Ted will look take care of documents needed
 - B. Website: Wild Apricot:
 - i. Discussion to expand Wild Apricots membership number capabilities @ \$240.00 a month
 - ii. Rhonda gave a tutorial for Wild Apricot, so others can contribute to these responsibilities such as notifications and symposium content posts
 - iii. Webmaster role needs to have more a robust presence/participation on committee. It was voted on to reassign webmaster responsibilities among board members that can commit more time to this role.
 - C. Board Appreciation Dinner:
 - i. Henrietta’s In Cambridge Tuesday January 30 @ 5pm
 - ii. Give availability to Pari, since reservation needs a deposit
 - D. Ideas for a Spring Symposium/Webinar
 - i. NIH Guidelines changes/updates

- ii. BPHC/Cambridge biosafety committee roundtable
- iii. FBI intersection with samples being confiscated
- iv. MSMR
 - v. Customs/Export Controls/Shipping/Import Permits
 - vi. USDA/APHIS/Fish and Wildlife
 - vii. Molecular Biology techniques

E. Fall Symposium: Broad September 25, 2024 has been reserved

IV. Adjournment 2:45pm